

AUTOMOTIVE BODY REPAIRS/PAINTING TECHNICIAN

Department of Public Works – Fleet Services

The eligible list resulting from this examination may be used to fill similar City of Milwaukee positions.

PURPOSE: The incumbent will conduct automotive and truck body repairs, painting and repainting, as necessary due to accidents, deterioration, and normal wear and tear.

ESSENTIAL FUNCTIONS:

- Make vehicle body repairs due to accidents and normal wear and tear.
- Perform snowplow repairs including flame cutting and arc welding.
- Dismantle and reassemble component units of equipment requiring repairs.
- Make body repairs using all types of body fillers and compounds.
- Perform spray painting to all types of equipment.
- Perform minor frame straightening repairs and alignments, including pulling of unbodies.
- Perform all types of welding.
- Remove old paint, dirt and grease, in preparation for painting, including media blasting.
- Perform primary and finish metal work in preparation for painting.
- Fabricate cab and body panels, steps and running boards, and rust preventative panels.

Conditions of Employment:

Incumbent is required to possess a complete set of body repair worker hand tools needed to perform job in a safe and efficient manner.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990.

MINIMUM REQUIREMENTS:

1. **a)** Three years of experience in auto body repairs at the Journeyman Level
OR
b) A combination of an associate's degree in Auto Collision Repair and Refinishing, Automotive Technology or equivalent **AND** 1 year of experience in auto body repairs at the Journeyman Level
 - **Note:** Equivalent combinations of job-related coursework and experience may also be considered.
 - Note: Applicants seeking to qualify based upon coursework must submit copies of transcripts within 3 business days after the application period closes. College transcripts may be either attached to the application, **OR** sent to Box ABRPT, Dept. of Employee Relations, City Hall, 200 E. Wells St – Room 706, Milwaukee, WI 53202, **OR** send an e-mail to StaffingInfo@milwaukee.gov. *Student copies are acceptable.*
2. Valid driver's license at time of appointment and throughout employment.
3. Class B Commercial Driver's License (CDL) with air brake endorsement must be acquired within 6 months of appointment and throughout employment.
4. Residency in the City of Milwaukee within 6 months of appointment and throughout employment.

Auto Body Repairs/Painting Technician

DESIRABLE QUALIFICATIONS:

- ASE Master Automotive Certification
- ASE Master Heavy Truck Certification

KNOWLEDGE, SKILLS AND ABILITIES REQUIREMENTS:

- Through knowledge of auto body repair techniques.
- Through knowledge of paints, finishes, color mixes and proper cleaning materials.
- Working knowledge of spray painting methods, tools, materials and equipment.
- Ability to use hand tools and mechanical tools associated with automotive repair and paint preparation.
- Ability to lift and move objects weighing up to 100 pounds.
- Ability to work with a high degree of independence.

THE CURRENT PAY RANGE (PR 7GN) IS: \$43,368 - \$49,406 annually with excellent benefits.

THE SELECTION PROCESS will be job related and will consist of one or more of the following: education and experience evaluation; written, oral, or performance tests; or other assessment methods. The Department of Employee Relations reserves the right to call only the most qualified candidates to oral and performance examinations. Oral examinations may include written exercises. Selection process component weights will be determined by further analysis of the job.

The examination will be held as soon as practical after **September 28, 2012**. Receipt of applications may be discontinued at any time after this date without prior notice, however, recruitment may continue until the needs of the City have been met. Qualified applicants will be notified of the date, time, and place of the examination. Unless otherwise required by law, the City of Milwaukee will not provide alternative test administration. The applicant is responsible for attending all phases of the job selection process at the time and place designated by the City of Milwaukee.

APPLICATIONS and further information may be obtained in person or via mail from the City of Milwaukee Department of Employee Relations, 200 E Wells St, Room 706, Milwaukee, WI 53202-3554, from www.milwaukee.gov/jobs, or by calling (414) 286-3751.

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